

# ARCHITECTURAL STANDARDS COMMITTEE

## DRAFT MINUTES

THURSDAY, SEPTEMBER 14, 2017 – 8:30 A.M.

**Confirmation of Quorum:** Wally Greenough, Joel Madsen and Bryan Johnson

**Absent:** Rick Ionita and Joel Green, Dave Ullis, ASC Liaison

**Call to Order:** Debbie Smith, Executive Director and ASC Meeting Chair called the meeting to order at 8:30 a.m.

**Staff in Attendance:** Sharon Holland, ASC Administrator  
Rob Bloch, Construction/Compliance/Consultant

**Guest Attendees:** Rick and Marilee Collins - 9:10 a.m. – 9:30 a.m.  
CJ Stauffer, Incoming ASC Member 8:30 a.m. – 10:10 a.m.

Confirmation of Quorum

Call to Order at 8:30 a.m.

- 1) **Approval of the September 14, 2017 Meeting Minutes.** The minutes were approved with changes.
- 2) **Review Current Agenda** – The committee reviewed the agenda and had no changes.
- 3) **Approval of the Consent Agenda** – All items were approved.
  - a) **Johnston, SAG II Lot 53, 5568 Peregrine** – Approval of paint colors.
  - b) **Kalanj, TW Lot 17, 8866 Dunlin Court** – Replace and extend deck.
- 4) **Acceptance Review** –
  - a) **Greenough, RT Lot 37, 8649 Wood Duck Way** – Landscape Plan was accepted for posting.
- 5) **Formal Review** – None
- 6) **Construction/Compliance Consultant Status Report** – Rob Bloch reviewed the report
- 7) **Inspections** –
  - a) **BC Ltd., BR II Lot 4, 9027 Shearwater Rd.** – Undeveloped lot inspection 8-28-17 – needs further review. Inspection scheduled for September 18, 2017.
  - b) **Hawthorne Land Development – CHP Lots 5 & 6 – 8775 & 8777 Club House Point Drive** – Final Inspection Approved via email on August 24, 2017.
  - c) **Pannu, Carnoustie Lot 16, 5424 Wood Duck Loop** – Final Inspection 8-28-17
  - d) **Collins, BRI Lot 22, 9167 Belted Kingfisher** – Tree Inspection 8-28-17. The Collins' stated the tree in question is only 6 ½ feet away from their new patio and deck extension. Final inspection of landscape refurbishment needs to be scheduled if project is finished. This matter was tabled awaiting information from the roofer and insurance company. Inspection scheduled for Monday, September 18, 2017.
  - e) **Woodard, BR I lot 7, 9129 Great Blue Heron Lane** – View Control Re-address. The tree in

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question must be removed. The committee has made suggestions of adding other dwarf versions of evergreen trees or a trellis with flowering vines to assist with the privacy issue.

- f) **Paden, TW Lot 1, 8802 Goldeneye Lane** – Tree Inspection 8/14/17 – Dead tree approved for removal. Three trees in SRA buffer will also be removed. SRA Maintenance to inspect.
  - g) **Strickler, SAGII Lot 49, 5550 Peregrine** – SAG I & II HOA has requested an inspection on a tree in the open space at the back of the Strickler’s property. Inspection scheduled for September 18, 2017.
  - h) **SRA Buffer next to Singleton, PV Lot 11, 5614 Sandpiper** – Leaning tree – inspection scheduled for September 18, 2017.
  - i) **Pericone, SAG I Lot 14, 8973 Bald Eagle Drive** – Leaning tree – inspection scheduled for September 18, 2017.
  - j) **Melrose Cottages HOA** – Requesting removal of two cottonwoods – inspection scheduled for September 18, 2017.
  - k) **Roe, SAG IV-B Lot 22, 5338 Canvasback Loop** – Topped Trees – Inspection scheduled for September 18, 2017.
- 8) **New Business** –
- a) **Submittal of “Artificial Turf” by Augusta Landscaping.** Committee felt they would consider future submittals of artificial turf should they come up.
- 9) **Unfinished Business** –
- a) **Sea Smoke** – Curbing at exit. ASC will keep in contact with the City of Blaine for further updates on this project.
  - b) **Unfinished projects** – Spread sheet update.
  - c) **ASC Orientation process** – Review Draft Tree Topping. Committee to do further review.
  - d) **Undeveloped lots 2017** – Schedule inspection of any lots needing additional review.
  - e) **Country Club Villas** – Commercial Vehicle – Email Response. Committee agreed to allow truck to remain parked at Country Club Villas.
  - f) **Ng – DHI Lot 16, 5384 Night Heron** – Extension for one year was approved. A letter will be drafted stating timeline extension and agreement conditions. This letter to be signed by homeowners and returned to ASC.
  - g) **Kim, BR I Lot 30, 9131 Chickadee Way** – Conditions of remodel were met. House plans on file were modified.
- 10) **Liaison Comments** – No report due to absence.

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**11) ASC Administrator’s Report –**

- a) **Singleton, PV Lot 11, 5614 Sandpiper** – Requested to put in a partial landscape plan with specifics on the road side of property and conceptual design on the golf course side to be able to leave property looking nice for neighbors during the winter while homeowners are gone. ASC agreed to the request.

**12) Adjournment** – The next meeting will be on September 28, 2017 at 8:30 a.m.

Respectfully submitted,

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Sharon Holland  
ASC Administrator

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Debbie Smith, SRA Executive Director  
and non-voting member

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Date

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Date

These minutes were approved on September 28, 2017.